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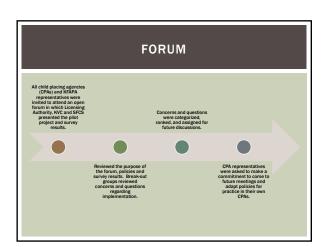
TODAY'S GOALS

- Overview of the CPA Forum and adoption of a universal policy for monthly visits.
- Report on the progress of the CPA Forum to date.
- Introduction of the tools we used to engage participants in the process and take ownership.
- Small group practice session.
- Report and ranking of solutions.

During routine complaint investigations, surveyors were identifying violations related to environmental issues. We identified a need to standardize processes. We wanted to teach everyday implementation of the state family foster home regulations, to make it an operating norm.

Our basis of policy development was to normalize health and safety during the routine home visit.

Child Welfare Contractors (KVC & SFCS) met with Licensing Authority - need was expressed. Contractors created agency specific policy and procedures were parallel. The product was shared with Licensing Authority.



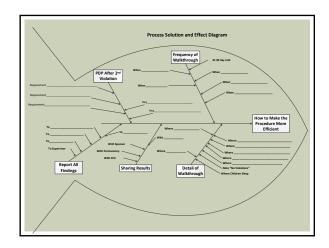
RECAP OF PAST YEAR				
CPA Forums held October 2014 - April 2015 clarified definitional sections of the policy.	Addressed the ranked items during future collaborative meetings.	Contracting CPAs provided additional education to staff and foster families based on the results of the survey.	Adoption of a universal policy regarding home visits by Kansas CPAs who sponsor family foster homes.	

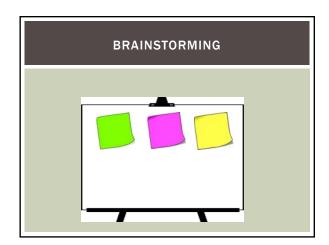
TOOLS USED

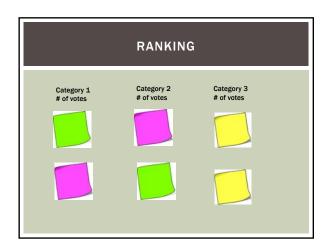
- 5 "Hows"
 - Arriving at a primary solution.
- Solution and Effect Diagram (Eastbound Fish)
 - Diagramming steps to a primary solution.
- Brainstorming & Ranking
 - Identifying and prioritizing needs.
- Plan Do Study Act Cycle
 - Constant Quality Improvement (CQI).

FIVE "HOWS"

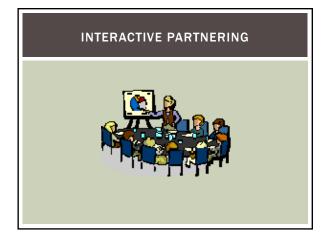
- Identify a solution
- Ask: "How does this happen?"
- Record the answer
- Ask: "How does this happen?"
- Ask the question until it can no longer be answered; this means the first solution step may have been identified.





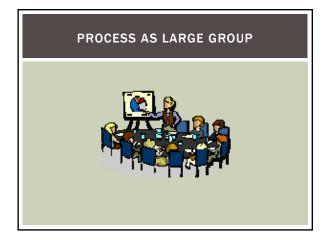


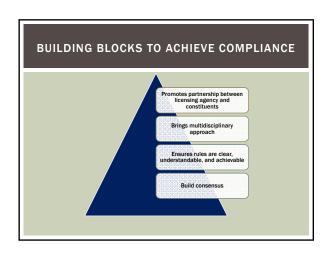
PDSA CYCLE		
Plan Do Study Act	Act • What Changes are to be made? • Next cycle? Study • Analyse data • Compare results to predictions sto predictions what was learned	Plan - Objective - Predictions - Plan to carry out the objective - Plan to carry out the objective - Plan to carry out the objective - Oarry out the plan - Document observations - Record data



REGULATION COMPLIANCE TO ADDRESS The rule is that there is no smoking within 500 feet of a licensed care facility.

INTERACTIVE PARTNERING STEPS	
Assign a reporter and a recorder	
Identify a compliance solution using the tools provided	
Report out the solution and which tool used to the large group	
Large group will rank solutions	





RECOMMENDED BEST PRACTICES FOR HUMAN CARE REGULATORY AGENCIES - Establishes planned methods to maintain visibility, communications and responsiveness to key stakeholders using methods which provide for broad involvement and visibility in a variety of settings.	
Q&A	
Q A A	
Special thanks Special thanks to	
KFAPA for their participation	

THANK YOU	
"High achievement always takes place in the framework of high expectation." — Charles Kettering	